

Westfield Township Trustees

Regular Meeting
August 20, 2012 7:00pm

Trustee Harris opened the meeting by asking those in attendance to stand and Pledge Allegiance to the Flag.

Trustees present: Ronald Oiler, Gary Harris and James Likley.

Also in attendance were: Jim Slagle, Gayle Foster, Matthew Witmer and Heather Sturdevant. (See attached sign in sheet)

WELCOME GUESTS

FIRE DEPARTMENT REPORT

Jim Likley reporting:

- ✓ Trustee Likley stated that Chief Fletcher would not be in attendance this evening.
- ✓ Trustee Likley stated that it appears that the new first responder vehicle has been detailed and completed and is in service. He received a page this evening from a call and not three minutes later saw the chief going by in the first responder vehicle and shortly thereafter saw the squad go through. He is glad to see that this will help our response times.
- ✓ Trustee Likley stated that he received a call from a property owner living next door to the fire station requesting first to move the air truck from Westfield Company's parking lot as he felt it was an eye sore. He also requested that the Township plant some trees or shrubs on the north side of the Fire Station so as to improve his view. Trustee Likley stated that he would get a price on some trees or plants and bring them back to the board. Trustee Likley stated that the trees would not be right on the property line but instead would be closer to the building but still not inhibit the utilities. He also stated that he would speak to the chief to see if it was feasible to move the air truck to a different location such as the Town Hall.
- ✓ Trustee Likley stated that he has made three to four attempts to contact Mayor Dean from Gloria Glens regarding their contract for fire service but has not gotten a response. He will attend their next regular meeting and approach council to initiate their 2013 fire contract. Trustee Harris stated that he did speak with Mayor Dean back in June to let him know that contract talks for their fire service would begin soon. He stated that they were still a bit reluctant.

Cemetery and Park

Trustee Oiler stated the following:

- ✓ Trustee Oiler stated that after the last meeting the trustees were to each review the bid specifications for the sidewalk work to be done in the park and to at this meeting discuss the advertising of the sealed bid process. He stated that he did have the opportunity to speak with Bill Thorne regarding the specifications versus any quotes that they had gotten in the past and the items that are new in the specifications. Bill

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Thorne thought that item numbers 2, 4, 5, 7, 8b, 8c, 9 and ten are all new and that they need to make sure on number 6 that when we ask for ADA inserted and sand sweeping to ensure stability, elevations of finished sidewalk may be adjusted if necessary to meet ADA specifications for slope and vertical obstruction, that we make certain that it is ADA compliant. Trustee Likley asked if the other Trustees felt that the specifications for this work were sufficient or if they needed to change anything in them. Trustee Oiler stated that in speaking to Bill Thorne that he believes that the specifications are acceptable to be put out to bid with the exception of adding to them, once they established the dates for them to be published and the date on which they are going to review it, a statement at the bottom when the work is to commence and when the work is to be completed. Trustee Harris asked if they could state "work must start within 30 days of the award of the bid and must be completed within 60 days". Road Supervisor Evans stated that would be pushing the timeline now as to wait 30 days then be done in 60 days would put you too far into fall season as it is already mid-August. Trustee Likley stated that the requirements for advertising were twice in a fourteen day period or once per week for two weeks. That would put the review of the bids at the second meeting in September. Trustee Likley stated that the bids should be advertised and should be scheduled for opening on the 17th of September. All bids must be received by September 13, 2012 at noon. They will be opened at the September 17, 2012 meeting at 7:00pm. Potential bidders will be notified that they can request the specifications from the township Office. The Trustees decided to add to the specifications that all work must be completed by November 1, 2012.

Trustee Oiler made a motion to advertise the bids for the concrete sidewalks in Westfield Township Park located at 6767 Greenwich Road and to add a statement to the bottom of the specifications that the work must be completed by November 1, 2012, that all bids must be received by September 13, 2012 at noon and that the bids are to be opened on September 17, 2012 at 7:00pm. Trustee Likley seconded the motion. ROLL CALL: Trustee Oiler-yes, Trustee Likley-yes, Trustee Harris-yes.

- ✓ Road Supervisor Evans stated that there was a cremation burial the Friday before last.

Roads:

Lee Evans Reporting

- ✓ Mr. Evans stated that he has been out mowing and working on culvert replacements and ditch enclosures. He has been trying to get the block down to block off the salt bin and if available he is going to try to get some ditching done.
- ✓ He has not heard back from Lytle Construction on Westfield Landing. It isn't a big job so it is not a priority for Lytle. He will continue to try to reach him.
- ✓ Trustee Oiler noticed that landscaping done looked good. Mr. Evans said that they could come back in the fall to trim back the other two Holly's to make them match the new ones if the Trustees wanted them to. Fiscal Officer Evans thanked the Trustees for

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having someone come in to do this work as she felt the Town Hall needed it as it wasn't looking very good before.

- ✓ Trustee Oiler went to see Pat Geissman and signed the paperwork for the railroad project and asked her if there was anything else that needed to be done. He was told that the Road Supervisor would be contacted by the company to help in starting the project.

Zoning:

Matt Witmer Reporting:

- ✓ Mr. Witmer stated that he has still not heard back from the Prosecutor's office on the Hughes property.
- ✓ He heard from Mr. Lesiak and notified him what he needed to get his barns done but has not heard back from him since. He will try to contact to him again and if he has no contact he will turn it over to the prosecutor's office.
- ✓ Mr. Witmer contacted Trustee Harris last week. He is trying to set up a meeting with Bill Thorne, himself, Mr. Witmer and Mike Sweeny. Trustee Harris stated that the meeting would have to wait until after the Labor Day Holiday.
- ✓ Mr. Witmer stated that of the two Outdoor Wood Burners he had been notified of in the Township, one was located on Ballash Road and the other was at a horse farm on Buffham. He has not looked at the set up for either of these systems.
- ✓ The same resident who spoke with Trustee Likley regarding the Fire Department also called Mr. Witmer regarding the Butt Huts in the Park and stated that they were overflowing onto the ground and needed to be emptied. Road Supervisor Evans stated that the Township put those huts out and they were supposed to be emptied whenever the trash was emptied but apparently that wasn't happening. He will contact Dave and ask him to empty those whenever the trash is emptied.
- ✓ Trustee Likley asked Mr. Witmer if he had a conversation with Mr. Thorne about the agricultural permit. Mr. Witmer stated that he and Bill have not been able to make contact on that but that he would continue to pursue it.
- ✓ Trustee Oiler stated that as they all had received the final Wind Energy Language, he would like to have the document sent to Bill Thorne's office for review to be returned by September 4, 2012 for review at their next meeting.

Fiscal Officer Report

- ✓ The bills for the month to date total \$7,450.72.

Trustee Likley made a motion to pay the bills as presented. Trustee Oiler seconded the motion.

ROLL CALL: Trustee Likley-yes, Trustee Oiler-yes, Trustee Harris-yes.

- ✓ Trustee Harris asked if Mrs. Evans has been notifying the Gazette of our meeting times. She stated that she was. Trustee Harris stated that for some reason our meeting dates and times are not appearing. Mrs. Evans stated that she would notify them again.

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- ✓ Mrs. Evans has not heard anything back from Bill Thorne regarding the Creston tax situation.

Meeting Minutes:

Trustee Oiler made a motion to approve the August 6, 2012 public hearing meeting minutes as submitted. Trustee Harris seconded the motion.

ROLL CALL: Trustee Likley-yes, Trustee Oiler-yes, Trustee Harris-yes.

Trustee Oiler made a motion to approve the August 6, 2012 regular meeting minutes as amended. Trustee Likley seconded the motion.

ROLL CALL: Trustee Likley-yes, Trustee Oiler-yes, Trustee Harris-yes.

Old Business:

New Business:

Trustee Likley stated he received an e-mail from Pat Edington regarding the Cloverleaf Women's Club. They are having their tour again this year as a fundraiser. She has put out three dates for the use of the hall. Some of the proceeds from this fundraiser are given to the fire department. The possible dates for the event are December 1, 8, or 15th. He stated that the last time the Women's club rented the hall they were not charged a fee. He would like to know if the Trustees would continue to allow the Cloverleaf Women's Club to rent the Town Hall for this event at no charge, date to be determined. \

Trustee Likley made a motion to allow the Cloverleaf Women's Club to hold their fundraiser for 2012 at the Town Hall at no charge. Trustee Oiler seconded the motion.

ROLL CALL: Trustee Oiler-yes, Trustee Likley-yes, Trustee Harris-yes.

Trustee Likley stated he would put Mrs. Edington in touch with Mrs. Evans to set the date and get it on the calendar.

Trustee Likley stated that he received an e-mail from Linda Bowers of Lafayette Township about possible mutual aide or established mutual aid for heavy rescue equipment. He spoke with the fire chief and he was going to contact their fire chief.

Announcements:

Trustee's Public Hearing continuation for Wind Energy September 6, 6:30pm

Zoning Commission Regular Meeting is September 11, 2012 at 7:30pm.

Trustee's Regular Meeting for September will be September 6, 2012 at 7:00pm.

The annual car show will be September 3, 2012 at the Westfield Township Park.

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Public Comment:

Heather Sturdevant stated that she had spoken with Bill Thorne and he would be willing to do a training workshop that would be a question and answer session on September 18, 2012 tentatively. She will notify all boards once this has been confirmed.

Trustee Harris made a motion to adjourn the meeting. Trustee Likley seconded the meeting.

ROLL CALL: Trustee Oiler-yes, Trustee Likley-yes, Trustee Harris-yes.

Approved September 6, 2012